

***Staff Council General Meeting Minutes***  
***Sam Houston State University***  
***September 9, 2020***

**I. Call To Order**

Justin Ball called the meeting to order at 1:32pm.

**II. Reading/Approval of Minutes – Natalie Payne**

The August meeting minutes were emailed to members on September 1. Megan Richardson submitted a correction to update the new initiative sponsorship. Kristin corrected the minutes. No additional corrections to the minutes were received. A motion to approve the minutes was made by Jerrell Sherman and seconded by Megan St. Vigne. All members were in favor and none opposed. Minutes were approved.

**III. Treasurers Report – Rachel Bubela**

Rachel Bubela submitted the following:

- E-board: \$830.00
- Staff Development: \$370.00
- Nomination and Elections: \$50.00
- Special Events: \$5,350.00
  
- News and Networking: \$150.00
- Staff Affairs: \$0.00

A motion to approve the Treasurer's Report was made by Shelly Nettuno and seconded by Natalie Payne. All members were in favor and none opposed. Treasurer's Report was approved.

Rachel reported that we received our orders, including the notepads, masks and shirts. Our budget now reflects the start of the new fiscal year.

Our annual survey and distribute to members as soon as possible since COVID delayed our usual survey timeline. Justin will be meeting with the leader of Faculty Senate next week. He also reminded everyone of the BBQ fundraiser for the Maness family scheduled for Friday, October 2

nd. Justin reported that we hope to

Rachel Allison was interested in serving. Evan Anderson stated that we need two people, an at large member as well as a cochair. Justin will follow up with Evan and contact Rachel.

## **V. Committee Reports**

### News and Networking: Jerrell Sherman

Jerrell reported that he posted the BBQ fundraiser for the Maness family to our social media networks including Facebook and the new Instagram. Twitter is still pending due to a password glitch. He reported that Tiffany updated the form for the website which means that emails sent to the Staff Council email account should now be received without issue. Jerrell and his committee are currently soliciting nominations for Spotlight on Staff. In addition, he encouraged members to reach out to him to contribute any department swag.

### Nominations and Elections: Natalie Payne

Natalie noted that we currently need to fill two open positions, one in Academic Affairs and another in Finance & Operations. Breanna Barnes received and accepted nomination on behalf of Academic Affairs. Natalie thanked Evan Anderson and Natalie Isaac for their assistance.

### Special Events: Maggie Odom & Shelly Nettuno

Maggie reported that her committee is currently looking into arrangements for Spooktacular, including the possibility of two receptions, one in-person and one virtual. We should know by the end of month whe (oki)-25 (i) e-

now all faculty, staff and students must wear a mask outside unless involved in an

**IX. Adjournment**

Meeting was adjourned.

Minutes submitted by: Kristin Ware on 09/21/2020